



**Victoria Park Harriers and Tower Hamlets Athletics Club  
Notice of Extraordinary General Meeting  
Thursday 1 December 2011 8:45pm**

Dear Members

This is to invite you all to the club AGM, which will be held immediately after the Thursday night training session on **1 December 8:45 pm** in the club hall.

**Eligibility to vote:**

- Please note only fully paid-up members are entitled to vote at the AGM. This includes all senior (over 18 years) first claim and Associate members.
- Proxy voting will also be allowed and needs to be accompanied by a note from the member indicating their permission for the proxy vote and who they have authorised to vote on their behalf.
- Voting by email or post will also be allowed. Details of how to do this are in the cover note to the notice. Email votes should be sent to [vphtac2011@gmail.com](mailto:vphtac2011@gmail.com). Postal votes to be sent to Secretary, VPHTHAC, 51 Rochford Walk, London E8 3HQ.
- The last day for acceptance of emailed or postal votes is Tuesday 29<sup>th</sup> November (midnight for email votes). Emails must be sent from the address registered with VPH&THAC.

Please use the voting form attached at the back of this document for email and proxy voting. Votes using any other form/emails will not be accepted.

## Agenda

There are two items on the agenda as follows:

### 1 Proposal for Rule Change

Proposed by Major Carr, seconded by Alf Vickers

We propose to amend Rule 3.6 by deleting the current wording and substituting the following:

#### **Current wording:**

Rule 3.6 The trustees must provide proper oversight in the following areas to guarantee a viable organisation: track & field, road & cross country, youth development (liaise with community & schools), coaching, officials, maintaining club facilities, maintaining an inventory of all club-owned property, maintaining proper financial records, an awards programme, maintaining accurate membership records in accordance with the Data Protection Act, transportation, and a social programme. To that end, the Board shall consist of Chair, Secretary, Membership Secretary, Director of Finance, Director of Public Relations, Director of Facilities, Director of Men's Track & Field, Director of Women's Track & Field, Director of Youth Track & Field, Director of Men's Road & Cross Country, Director of Women's Road & Cross Country, Director of Youth Endurance, Director of Youth Development, Director of Coaching, Director of Officials, and Director of Entertainment. Among those Directors, the following functions will be allocated: inventory, awards, membership and transportation.

#### **Proposed wording**

Rule 3.6 "The trustees must provide proper oversight in the following areas to guarantee a viable organisation: track & field, road & cross country, youth development (liaise with community & schools), coaching, officials, maintaining club facilities, maintaining an inventory of all club-owned property, maintaining proper financial records, an awards programme, maintaining accurate membership records in accordance with the Data Protection Act, transportation, and a social programme.

To that end, the board shall consist of Chair, Secretary, Director of Finance, Director of Athletics. The Directors will appoint sub committees or individual members, as appropriate, to cover the functions of Membership, Public Relations, Coaching, Officials, Entertainment, Facilities and any other such areas needed for day to day management of the club."

The effect of this is to keep the first sentence of the current rule and in the 2nd sentence reduce the number of Directors posts to 4 and allowing the board to delegate work as appropriate.

## 2 Appointment/Resignation of Trustees

Dependant on the outcome of the above motion the new board will take one of two structures. Each structure together with proposed members are set out below. If the role/trustee is new they will be elected at the EGM. Nominations are invited for vacant and new positions.

### Proposed Reduced Structure

Chair	<i>Peter McHugh (Proposed)</i>
Director of Athletics	<i>Simeon Bennett (Proposed)</i>
Secretary	Brenda Puech
Director of Finance	Ian Warren

### Proposed Existing Structure

Chair	<i>Dave Robinson (Proposed)</i>
Director of Women's road and Cross Country	<i>Holly Gilbert (Proposed)</i>
Secretary	Brenda Puech
Director of Finance	Ian Warren
Director of Men's road and Cross Country	Simeon Bennett
Director of Men's Track and Field	Tony MacDowall
Director of Women's Track and Field	Nana Quawson
Director of Youth Endurance	Spencer Walker
Director of Public Relations	Susan Leese
Director of Youth Development	<i>(Vacant)</i>
Director of Facilities	<i>(Vacant)</i>
Membership Secretary	<i>(Vacant)</i>
Director of Coaching and Officials	<i>(Vacant)</i>

## Background

Members are advised to read the attached minutes of the AGM of 20 October 2011 for the background to this amendment and the discussions that took place regarding this motion.

# Voting Form

## Proposal for Rule Change

The proposal is to replace current wording in Rule 3.6 such that the effect is to reduce the number of Directors posts to 4 and allowing the board to delegate work as appropriate.

I am **for** the proposed rule change.....

I am **against** the proposed rule change.....

Member name.....